

UDAIPUR DUGDH UTPADAK SAHAKARI SANGH LIMITED
GOVERDHAN VILAS, AHMEDABAD ROAD, UDAIPUR

Tender Reference No : 04/2025-26

E-Tender for Transportation/distribution of milk and milk products for all parlours through insulated vehicle and other assign transportation work of Milk Union.
(Tender Notice No. : 1829 Dated 22.08.2025)

E-Tender is invite by UDUSS Ltd. for the Tender work as detailed below:

SN	Particular	Description
1.	Tender Work (Transportation, Distribution & Cash collection work)	Transportation/distribution of milk and milk products for all parlours through insulated vehicle and other assign transportation work of Milk Union.
2.	Tender Reference	04 / 2025–26
3.	Tender cost (Approximately in Rs)	Annex-A
4.	Milk Supply Route	Parlour Supply Route
5.	Tender Period	One Year
6.	Earnest Money (DD in favour of Udaipur Dugdh Utpadak Sahakari Sangh Ltd, Udaipur)	Rs 10,000/-
7.	Tender form fees (DD in favour of Udaipur Dugdh Utpadak Sahakari Sangh Ltd, Udaipur)	Rs 1180/- (1000+18% GST)
8.	E-Tender processing fee (DD in favour of MD,RISL, Jaipur)	Rs 500/-
9.	Date for downloading E-tender form (from govt site http://eproc.rajasthan.gov.in)	From 29.08.2025 at 5.00 PM
10.	Pre-Bid Meeting Date & Time	05.09.2025 up to 2.00 PM
11.	Last Date & time for uploading tender form & required documents	26.09.2025 up to 4.00 PM
12.	Date & time of submission of Demand draft at marketing section for tender fee, EMD & E-tender processing fee in physical form.	Date 27.09.2025 up to 1.00 PM
13.	Date & time of opening of Technical or Pre Qualification bid (Part-I)	Date 29.09.2025 at 11.30 AM
14.	Date & time of opening of Financial bid (Part-II)	To be informed later
15.	Tender Opening Place	<u>Udaipur Dugdh Utpadak Sahakari Sangh Limited,</u> <u>Goverdhan Vilas, Ahmdabad Road, Udaipur</u>

Note : Tenderer should be quote tender rate (on the basis of fixed charges i.e. Rs per working day) inclusive of all taxes/expenses online in prescribed format (.xls BOQ format of PART II).

UDAIPUR DUGDH UTPADAK SAHAKARI SANGH LIMITED

GOVERDHAN VILAS, AHMEDABAD ROAD, UDAIPUR

Important instruction for filling/uploading E-tender form & documents:-

(Only through Online procedure on e-procurement site <http://eproc.rajasthan.gov.in>)

Please read carefully the steps of submitting Tender form Online & also you have to follow instruction of e-procurement site for filling E-tender form. E-Tender form should be filled/uploaded separately in two parts, viz. PART I & PART II (unpriced & priced).

PART I : Technical & Pre-Qualification (Unpriced) Bid

Before Uploading UNPRICED TENDER, it should be ensured that all the Technical & Commercial details including conditions of contract & relevant documents etc. & Scan copy of Tender form fee, Earnest Money & E-tender processing fees (DD/payorder) are ready for uploading.

- (a) Interested party/bidder/tenderer can download tender form through Tender ID from official website <http://eproc.rajasthan.gov.in>.
- (b) Each & Every page of E-tender documents should be uploaded with Part I.
- (c) After downloading / getting the tender schedules, the Bidder should go through them carefully and then submit the documents as per the tender document.
- (d) Tenderer who wish to participate in this tender should be registered on <http://eproc.rajasthan.gov.in> To participate in online tenders, tenderer will have to procure digital signature certificate (type III) as per information technology Act-2000 using which they can sign their electronic tender documents. Tenderer can procure the same from any CCA approved certifying agency. Tenderer who have a valid digital certificate need not procure a new digital certificate.
- (e) Tenderer shall submit their offer on line in electronic formats both for technical and financial proposal however Demand Draft for tender form fee, E-tender processing fee and earnest money should be submitted manually in the office of Tendering Authority (Udaipur Dairy, Goverdhan Vilas, Ahmedabad Road, Udaipur) before date & time of opening of technical bids as mentioned in tender notice. Scanned copy of Demand Draft should be uploaded along with Part-I of online bid.
- (f) In case of Offline payments, the details of the Earnest Money Deposit (EMD) document submitted physically to the Department and the scanned copies furnished at the time of bid submission online should be the same otherwise the Tender will be summarily rejected.
- (g) Annexure-1 to Annexure-4 (separately enclosed at the end of tender document) regarding E-procurement process is the part of this tender document and Bidder will upload every signed page of this annexure with other tender document on Part-I.

PART II : Financial (Priced) Bid

1. The quoted rate on the basis of fixed charges i.e. Rs per working day (inclusive of all taxes/expenses) should be filled in prescribed format of PART II of tender form (.xls BOQ) only.
2. The BOQ template must not be modified / replaced by the bidder and the same should be uploaded after filling the relevant columns, else the bidder is liable to be rejected for that tender. Bidders are allowed to enter the Bidder Name and Values only.

UDAIPUR DUGDH UTPADAK SAHAKARI SANGH LIMITED
GOVERDHAN VILAS, AHMEDABAD ROAD, UDAIPUR

PART I

Technical & Pre-Qualification Bid

E-Tender for Transportation/distribution of milk and milk products for all parlours through insulated vehicle and other assign transportation work of Milk Union.

(Tender Notice No. : 1829 Dated 22.08.2025)

In case of incomplete information provided in Part-I or scanned copies of required documents from S No 1 to S No 8 are not uploaded with Part-I of tender, Part-II (financial bid) will not be opened or considered for finalization.

1. Name and full postal address _____
of firm submitting the application _____
Form (Block letters) _____

Phone No. _____ Mobile No. _____

2. Nature of Firm :- Proprietor/Partnership/Company/Others (Specify)

3. Tender fee detail:-

(i) Tender form fee :Rs. _____
In favour of Udaipur Dugdh Utpadak Sahakari Sangh Ltd, Udaipur
vide D.D.No. _____
Name of Bank _____
Branch _____
Dated _____

(ii) Earnest Money Details :Rs. _____
In favour of Udaipur Dugdh Utpadak Sahakari Sangh Ltd, Udaipur
vide D.D.No. _____
Name of Bank _____
Branch _____
Dated _____

(iii) E-tender processing fee :Rs. _____
In favour of MD, RISL, Jaipur
vide D.D.No. _____
Name of Bank _____
Branch _____
Dated _____

UDAIPUR DUGDH UTPADAK SAHAKARI SANGH LIMITED
GOVERDHAN VILAS, AHMEDABAD ROAD, UDAIPUR

PART I

E-Tender for Transportation/distribution of milk and milk products for all parlours through insulated vehicle and other assign transportation work of Milk Union.

(Tender Notice No. : 1829 Dated 22.08.2025)

Note :-

(अ) आवेदन-फार्म ऑन-लाईन जमा कराते समय निविदाकर्ता यह सुनिश्चित कर लेवे कि उक्त निविदा कार्य से संबंधित सभी तकनीकी जानकारी एवं विवरण पार्ट-ए में पूर्ण रूप से भर दिये गये हो तथा चाहें गये दस्तावेज की छायाप्रति भी अपलोड कर दी गयी हो।

(ब) निविदादाता सभी तीनों डिमांड ड्राफ्ट केवल अपने खाते से ही बनवायेंगे, यदि किसी डिमांड ड्राफ्ट पर क्रेता का नाम निविदा पार्टी/फर्म के नाम से अलग होगा तो उस निविदादाता के डिमांड ड्राफ्ट स्वीकार्य नहीं होंगे।)

(स.) ई-निविदा भरने हेतु आवश्यक नियम/शर्त:-

- वर्तमान में कार्यरत ग्रामीण क्षेत्र उदयपुर के दूध वितरण/परिवहन, एवं राशि संग्रहण कार्य के अनुबन्धक इस निविदा (शहरी क्षेत्र) में भाग लेने योग्य नहीं होंगे। निविदा भरने पर उनकी निविदा को निरस्त कर दी जावेगी।
- वह अनुबन्धक जिनके वर्तमान में विपणन विभाग, उदयपुर दुग्ध संघ के शहरी क्षेत्र (city supply area) में दूध वितरण/परिवहन, एवं राशि संग्रहण कार्य के दो अनुबन्ध कार्यरत है, (टेंडर नोटिस 1829 दिनांक 22.08.2025 में निकाली निविदा के अलावा) वे इस निविदा में भाग लेने योग्य नहीं होंगे।
- वह अनुबन्धक जिनके वर्तमान में विपणन विभाग, उदयपुर दुग्ध संघ के शहरी क्षेत्र (City supply area) में दूध वितरण/परिवहन, एवं राशि संग्रहण कार्य का एक अनुबन्ध कार्यरत है, (टेंडर नोटिस 1829 दिनांक 22.08.2025 में निकाली निविदा के अलावा) वह किसी भी एक शहरी निविदा कार्य हेतु निविदा फॉर्म भर सकेगा।
- यदि किसी भी नयी पार्टी द्वारा दो से अधिक निविदा कार्य हेतु निविदा फॉर्म भरा जाता है तो उस पार्टी के दो निविदा फॉर्म के ही डिमांड ड्राफ्ट स्वीकार्य किये जावेंगे एवं इससे संबंधित निविदाएँ ही अग्रिम टेंडर प्रक्रिया पूर्ण करने हेतु स्वीकार्य होंगी।
- यदि किसी निविदाकर्ता द्वारा शहरी क्षेत्र एवं ग्रामीण क्षेत्र दोनों निविदाओं में फार्म भरने की दशा में उसकी दोनों ही निविदाओं को निरस्त कर दी जावेगी।

Note :-

- (a.) Physical deposition of all three demand drafts (for tender form fee, E-tender processing fee and earnest money) should be submitted manually in the office of UDUSS Ltd, Udaipur before schedule date time as specified in tender notice along with bid submission confirmation copy.

- (b.) Scanned copies of these three demand drafts should be uploaded with Part-I.
- (c.) Tenderer should prepare all three demand draft's, only from their own bank account. If purchaser name mentioned on demand drafts differ from tender party/firm name then demand drafts of that party shall not be accepted.
- (d.) Parties/Contractor who already have milk transporter/distributor & cash collection tenders at present in Up-Country area are not eligible to participate in this tender (UDAIPUR CITY routes). Tender of such parties/ contractor shall be cancelled.
- (e.) Those transporter/distributor of UDUSS Ltd, Udaipur who already have two tenders in marketing section for milk distribution/ transportation work in Udaipur city market (other than this tender) are not eligible to participate in the tender.
- (f.) Those transporter/distributor who already have one tender in marketing section for milk distribution /transportation work in Udaipur market (other than this tender) is eligible for only one more tender work.
- (g.) Maximum two tender work for milk distribution/ transportation work in marketing section shall be given to one tenderer/party at a time.
- (h) If any tenderer fills tender forms for in both city area & rural area, both of his tenders shall be cancelled.
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4. PAN CARD No :- _____
(Copy to be uploaded with Part-I)
5. AADHAR CARD No of person signing the tender form _____
(Copy to be uploaded with Part-I)
6. INCOME TAX RETURN of the any "three financial years" 2020-21,2021-22,2022-23, 2023-24, & 2024-25.
(Complete Copies to be uploaded with Part-I)
7. Attach the copies of Trading A/c, Profit & loss A/c & Balance Sheet for any of the three financial years from amongst last five financial years e.g. 2020-21, 2021-22, 2022-23, 2023-24, & 2024-25.
8. GST Registration No. _____
(Copies to be uploaded with Part-I)
9. FSSAI License No. _____
(Copies to be uploaded with Part-I)
10. Availability of insulated vehicle/s details:-
a. Model of vehicles should not be older than 2021.
b. The vehicles should be in the name of tenderer.

- c. Vehicles presently engaged in the Udaipur dugdh Sangh /other milk union & RC of vehicles attached with other routes should not be eligible.
- d. The Payload capacity of the insulated vehicle should be of min 2 Metric Ton (2000 Kg)(वाहन की भार वहन क्षमता कम से कम 2000 कि.ग्रा. की हो).

S.No	Registration no. & date of registration	Name of Owner	Model of vehicle	Vehicle Company Name	Load carrying Capacity in KG
1					
2					

(copy of Registration certificate of required numbers of vehicles to be uploaded with part -I)

(Laden weight (-) Unladen weight should be minimum 2000 Kg)

- II. Tenderer should submit a declaration letter stating list/ detail of tenders, routes names, no of vehicles, plying in Udaipur Dugdh sangh & Other Milk Unions. (Declaration on own letter head)

S.No.	Union Name	Vehicle No.	Route no. & Route Name
1			
2			
3			
4			
5			
6			
7			
8			
9			

12. Work experience :-

Minimum One year experience of running milk supply vehicle/s (i.e. Milk Tankers, Milk & Milk product supply vehicle) in co-operative dairy industry.

Photocopies of experience certificate issued by dairy industry should be uploaded with Part-I. The existing transporter whose tender period is running from the last two years in marketing section of UDUSS Ltd. shall be eligible and need not upload any experience certificate.

Note :- Condition no 3 to 12 are mandatory, failing which Part II of that tenderer will not be considered or opened for finalization of E-tender.

UDAIPUR DUGDH UTPADAK SAHAKARI SANGH LIMITED
GOVERDHAN VILAS, AHMEDABAD ROAD, UDAIPUR

General Terms & Conditions

E-Tender for Transportation/distribution of milk and milk products for all parlours through insulated vehicle and other assign transportation work of Milk Union.
(Tender Notice No. : 1829 Dated 22.08.2025)

1. The earnest money deposit of unsuccessful tenderers will be returned within three months from the date of opening of the tenders.
2. Tender shall be finalized only through online procedure in E-procurement site hence all participator/firm shall follow all instruction and procedures accordingly during tender.
3. Successful tenderer will have to complete all requisite formalities
 - (i) Earnest money deposit of successful tenders will be adjusted towards the security deposit subject to the surrendering of the original receipt.
 - (ii) Execute an agreement in the prescribed form on stamp paper of Rs.500/-.The expenses incurred for typing and stamping etc. of the agreement will be borne by the tenderer. The expenses of completing stamping the agreement shall be borne by the distributor. Agreement stamp duty as per government norms will be applicable.
 - (iii) Deposit remaining part of total security as per ANNEX-A enclosed with tender form. **No interest will be payable on security deposit**
 - (iv) Deposit Bank Guarantee (Valid for Thirty months from the date of commencement of tender) in a prescribed manner from the date of starting the contract.
 - (v) The earnest money/security money of the successful tenderer deposited with us will be liable to be forfeited, treating as liquidated damages in the case of any evasion, refusal or delay in work on the part of the tenderer in signing the agreement.
 - (vi) Deposit nominal membership fee Rs 100/-.
 - (vii) During transportation work a comprehensive insurance will be sole responsibility of distributor.
 - (viii) ITRs copies of the any three years from financial years 2020-21, 2021-22, 2022-23,2023-24 & 2024-25.

(ix) Attach the copies of Trading A/c, Profit & Loss A/c & Balance Sheet for any of the three financial years from amongst last five financial years 2020-21, 2021-22, 2022-23, 2023-24 & 2024-25 has to be submitted.

4. Even after execution of agreement UDUSS LTD may at any time terminate the agreement /Distributorship if the Distributor is adjudicated insolvent or enter into any agreement with the creditors or being a company, is wound-up voluntarily.
5. After issue work order successful tenderer shall be bound for smooth functioning of supply work of all exclusive parlours & assign transport work of Udaipur Milk Union under guidance & direction of Marketing Section. If this supply work is not satisfactorily completed on daily basis then the suitable penalty shall be imposed by Authorized person of Udaipur Dairy & same shall be recovered from monthly transportation bill. In case the Tenderer fails to comply with provisions, services of tender and requirement, then assigned work shall be terminated without any explanation & security deposit shall be forfeited.
6. The Tenderer will not engage minor labour below 18 (eighteen) years of age under any circumstances. The Tenderer will further comply with the provisions of the any other acts or statute not hereinabove specifically mentioned having bearing over engagement of workers directly or indirectly for execution of work.
7. Tenderer should own proposed Vehicles to be deployed for distribution. Copy of Registration certificate of required numbers of vehicles to be uploaded with part –I. {Laden weight (-) Unladen weight of the vehicle should be minimum 2000 Kg (वाहन की भार क्षमता 2000 कि.ग्रा. से कम होने पर निविदादाता को अयोग्य मानते हुए उनका भाग- ब वित्तीय पार्ट नहीं खोला जावेगा।)} Otherwise tender form shall not be considered for the eligibility. The Registration Certificate (R.C.) of the vehicles presently engage in the Udaipur Sangh or other milk union for distribution/Transportation by the contractor is not considered valid against this job. Vehicle specified for this route shall not be presently engaged in any other tendered /work of Udaipur Dairy or other firm.
8. In case any of the document/information(s) furnished by a Tenderer are found to be false/forged or If any condition mentioned in the pre-qualification bid (which is must & separately enclosed at page no 3 to 6) is not be fulfilled by the applicant then the Tender form shall be rejected.
9. The tender period is for the duration of one year. The tender period after completion of one year can be further extended for another one year on mutual consent of both the parties.
10. In case of delay in new tender, the period can be extended by the Managing Director for three months or completion of new tender process, whichever is earlier & the contractor shall have to accept it on the same terms and conditions.

11. The distributor shall not assign or sublet this contract to any other agency/person/firm/ establishment.
12. The management of Udaipur Dairy does not bind itself to accept and reserves the right to reject any or all the tenders received without assigning any reason thereof.
13. Contractor will indemnify the Union in respect of all and any expenses arising out of injury to persons and damages to the structures or property & adjoining buildings. The contractor shall be responsible for the losses and damages done by his staff or vehicles & the cost of such damages may be recovered from his bills.
14. In case of failure or refusal to complete the work within the specified time, the Managing Director, UDUSS/Authorized Person has the right to engage other party for the services at his risk & cost. Further the Managing Director also reserves the right to terminate the contract in such circumstances and his security & bank guarantee will be forfeited.
15. In the case of labour and/ or other strikes, the contractor shall make the necessary alternate arrangement of labour, vehicles etc. In case of the strike of Union employees the contractor labour shall not discontinue the work.
16. Contractor has to be present himself or depute a responsible representative on regular basis between 11.00 AM to 3.00 PM so as to monitor supply & attend the complaints & manage smooth functioning of the supply system. He will keep regular liaison with dairy officials & will be available in office as and when required so that problem of parlours in connection with reconciliation of supply /crates accounts etc. is done on the spot.
- 17. The contractor will submit KYC of staff Employed for the vehicle.**
18. The contractor shall be liable to pay ESI & PF for the workers employed for the work as the case may be & submit the proof of deposition. He shall comply with all the statutory acts/provisions. In case the statutory dues are not deposited by contractor, the Milk Union, Udaipur will deduct the same on monthly basis from their bills & deposit it to concern authority/department.
19. The contract will be liable to be terminated at the discretion of the Managing Director, Udaipur Milk Union at any time for the breach of the terms and conditions of the contract by the contractor. The Managing Director, Udaipur Dugdh Utpadak Sahakari Sangh Ltd, may also at his discretion enter into fresh contract for the remaining period of this contract with any other party at contractor risk & cost.
20. Any bribe, commission, gifts or advance given, promised or offered by or on behalf of the contractor whether with or without knowledge of contractor to any officers/employees or representative of Udaipur Dugdh Utpadak Sahakari Sangh Ltd., in relation to obtaining or executing the contract will be deemed as criminal offense and will result in the termination

- of the contract and all the losses will be recovered from the bills and security amount of the contractor.
21. The income tax and other statutory levies, deductions will be made from the bills of the contractor as per rules and regulations in force. GST and other statutory liabilities if any applicable, shall be the responsibility of the contractor. Transporter will be solely responsible for all other legal/social obligations regarding fulfillment of the provisions of concerning acts (i.e. Transport Act, ESI / PF and other Acts) and rules made there under in respect of paraphernalia and infrastructure with him and he shall have to documentary proof of the same. In no case UDUSS LTD will be responsible for non-compliance of statutory laws by a distributor in this regard and in case liability is fastened on the UDUSS LTD, it will be recovered from the distributor's cash security and / or Bank Guarantee.
 22. The agreement shall be liable to be terminated at the discretion of Managing Director keeping in view the interest of the organization and for that no consequential losses will be given by this office in any condition.
 23. The Managing Director keeps the power to delete, omit, add or include any term & condition in the contract & that will have to be followed by the contractor.
 24. After successful completion of the contract, the security deposited will be refunded to the contractor after clearance of all dues like empty crates and other dues etc.
 25. All disputes and differences arising out of or in any way touching or concerning this work order whatsoever or any legal proceedings if necessary shall have to be lodged in courts situated at Udaipur, Rajasthan only.

I have read the instructions number 01 to 25 & Annexure-1 to Annexure-4 (separately enclosed at the end of tender document) for filling the tender form & accordingly tender form has been filled by me. In case of any discrepancy the tender have to be rejected & for that I will be responsible.

Date:

Place:

UDAIPUR DUGDH UTPADAK SAHAKARI SANGH LIMITED
GOVERDHAN VILAS, AHMEDABAD ROAD, UDAIPUR

Special Terms & Conditions

E-Tender for Transportation/distribution of milk and milk products for all parlours through insulated vehicle and other assign transportation work of Milk Union.

(Tender Notice No. : 1829 Dated 22.08.2025)

1. This E-Tender bid is invited to appointing transporter for transport/distribution work (Milk & milk products) for all exclusive Saras Parlours and completion of other assigned transportation work of Milk Union on daily basis. For the same loading insulated vehicle shall be engaged from 9.00 AM to 6.00 PM on daily basis which can be further extended as per requirement of Milk Union, Udaipur.
3. If other transport work assign by authorized person of Sangh then prior to complete this work by the transporter, transportation and supply work of all parlours will have to complete.
4. The distance of the supply route mentioned in the tender notice is approximate and variable on either side. Monthly basis reimbursement of Diesel (as per the prevailing market rate of diesel at that particular time), considering running avg 12 km/ltr HSD of deploy vehicle after submitting verified logbook along with transportation bill (Maintain record of daily running km of vehicle for supply and other assign work of Milk Union) by the successful tenderer.
5. The distributor will start work immediately but not later than 20 days from the date of release of work order. The vehicle should be covered & insulated to protect from raise in temperature & weather surroundings. Condition of floor should have good finish to avoid damage of crates.
6. This tender work can be terminated at any time on violation of tender terms & conditions, agreement, 'Motor vehicle Act' and any other law prevailing in the state of Rajasthan.
7. The distributor will have to transport & distribute the milk & milk products in crates from Udaipur Dairy to different specified sale points of parlours/ departments of Udaipur city. In future sale points can be added/deleted as per Milk Union's discretion and requirement.
8. Distributor would also be required to take order from different parlours on daily basis as per set procedure of UDUSS LTD and to submit it to the concerning Department. Issued item from FGS section & Plant as per demand, transport to all parlours without any deviation. Reconciliation of all parlours transaction on daily basis is to be monitored/checked by appointed representative of concerning department.

9. The distributor will have to collect empty crate from all parlours & deposit at Sangh on daily basis, Empty crate transaction of all parlours shall be followed by the name of tenderer. After physical verification if shortage of crate found at parlour as per daily crate outstanding record then the shortage crate cost will be recovered from tenderer monthly transportation bill. Vehicle staff maintains a daily basis crate transaction record of all parlour with signature of concerning parlour staff & it should be reconcile with daily marketing crate outstanding report.
10. The transporter will ensure to lift only good & intact pouches of milk in crates at dock and stack properly in vans and will be responsible for delivering the same in good condition at the all parlours.. Leakage & return milk & milk products will be entertained after get inspection done by parlour representative/concerning department authority.
11. The contractor shall have to supply milk & milk Products to the New Parlour opened by UDUSS Ltd, Udaipur in future.
12. Parties/Contractor who already have milk transporter/distributor & cash collection tenders at present in Up-Country route are not eligible to participate in this tender (City Supply routes).
13. In case of discrepancy in quantity supplied from dairy and quantity received at parlours, the amount for shortage quantity will be deducted from future transportation bills of transporter.
14. UDUSS LTD will provide time schedule for reporting of vehicle along with vehicle staff for loading at the Dock, delivery of milk at various parlours, total time to be taken for delivery of milk and for reporting back of the vehicles to the dairy. The distributor will be required to adhere to this time schedule strictly. Distributor will provide identity cards & uniforms to his staff as prescribed. Contractor will have to provide mobile phone facilities to their staff preferably to driver of the each vehicle and the same will be provided to marketing section to have better communication with the officials.
15. Any of the officers authorized by the Managing Director, UDUSS LTD will have the power to inspect vehicles at any time on the supply route. The staff of the Distributor will unload and reload the stock at the time of surprise inspection and no charges for this will be paid to contractor.
16. Once the distributor takes delivery of milk from UDUSS LTD, the responsibility of the UDUSS LTD shall cease. The entire risk & reward relating to milk & other products has been transferred to distributor. UDUSS LTD shall not be responsible for losses relating to transit loss, pilferages, weight loss etc. Distributor ensure proper sorting of leakage / defective milk pouches before taking delivery.
17. Distributor fails to deliver full quantity of milk & milk product dispatched from the Dairy

in time on all or any of the parlours or supplies is not made in requisite quantity, UDUSS LTD shall have the right to impose penalty. Similarly In case, if Udaipur Dairy directs the distributors to lift back any consignment from market, than distributors will lift back and return the same to dairy & for this job no extra payment would be made.

18. The Distributor shall ensure that the vehicles used for delivery of milk shall have properly insulated loading space, in good running condition and mechanically fit so as to ensure safe delivery of milk & milk products to all the outlets on time. UDUSS has right to check the proper insulation of vehicles's time to time by the officer's & employee authorized by the Managing Director. The trucks should have full body and plain surface for painting of advertisements.
19. If the distributor's vehicle does not take delivery/ report at the Udaipur dairy or any other specified place at stipulated time, UDUSS LTD will be free to make alternative arrangements for the distribution of milk without payment of any compensation to distributor. In such arrangements extra expenditure incurred will be recovered from the distributor with or without a penalty.
20. It would be the responsibility of the distributor to properly maintain the paint on their vehicle engaged in the distribution of milk & milk products, if the paint of the vehicle is faded/scratched then it is the duty of the distributor to immediately get it repainted as per approved design. Faded/scratches vehicles will not be allowed to leave for supplies. Painting/ Repainting cost shall be borne by Distributor.
21. **GPS system needs to be install in the vehicles by the contractor & all expenses of that shall be borne by the contractor.**
22. If UDUSS can install the GPS System in the vehicle of the distributors. It shall be the duty of the distributor to maintain the instrument installed in the vehicle. If any disturbance/ changes made/observed in installed GPRS System, A penalty of Rs. 100/- per day can be imposed on the distributors. In case of damage to the instrument the entire cost of the new GPS instrument will be recovered from the distributor including installation charges if paid.
23. In case of any pilferage /excess loading of milk / crates or any other property of UDUSS LTD while obtaining delivery and during distribution work by the distributor or his staff the same will be viewed seriously. In such case the distributor will be panelized for first time it would be **ten times** of the Market value of such goods. Repetition of such pilferage then agreement shall be terminated without notice and security amount shall be forfeited.
24. In no case the distributor or his staff shall temper with the milk of UDUSS LTD. In

such case the UDUSS LTD is authorized to impose heavy fine or terminate the agreement and recover the loss from the distributor who will always be responsible for the acts of his employees.

25. UDUSS LTD reserves the right to get the vehicle painted, being used for milk distribution, as per approved design and distributor shall have no objection over this and distributor will bear the painting cost.
26. UDUSS LTD will not be responsible for any challan of the vehicle under motor vehicle act or for any other offences committed under any law for the time being in force by the driver of the vehicle or any other person/persons or by the distributor. The UDUSS LTD will not be liable for any other liability imposed by any court of law/authority/state or local body or any other statutory authority for any violation of the law committed by the staff engaged on the vehicle or by the distributor while the vehicle is used for the work of UDUSS LTD during the pendency of this agreement. All the legal formalities to keep the vehicles on the road will be the responsibility of distributor.
27. Normal dispatches; and arrival time of vehicles would be prescribed by the UDUSS that can be varied as per requirement of UDUSS LTD. for proper distribution of milk.
28. Successful applicant /bidder will have to provide vehicle as per tender document. The model of the insulated loading vehicle should **not older than 2021 model**.
29. Any worker /driver of distributor is found misbehaving with staff /security/ booth agent/retailer personnel, it shall be viewed seriously. Contractor will be penalized and the entry of his concerned staff will be banned.
30. After completion of contract with party, it shall be the responsibility of the party to remove the Saras painting from their vehicle/s.
31. The contractor will be borne by all expenses in tender (like salary, vehicle's maintenance etc.).
32. The contractor will not carry any other person or material in his vehicle that is not concerned with the Union. Authorized officer/person will have the power to inspect the vehicles at any time on route or while loading. The Contractor is required to stack the crates in countable position.
33. In case of late or non-delivery of the milk/milk products due to break down or any other reason on the part of the contractor whatsoever, the contractor shall be responsible for the losses of milk remaining unsold or for the sour age, curdling etc. The reimbursement will be made after deduction @ 15%, 75% and 100% of cost of the prevailing MRP of milk for sweet milk, sour milk and curdled milk received respectively. The milk will not be returned to the contractor and no payment for plying of vehicle will be made for such trip.

34. Expenses of Diesel consumption to run the vehicle (as per log book verification) shall be reimbursed by UDUSS Ltd, Udaipur. All other expenses shall be born by the contractor.
35. Existing tenderer who has not cleared previous dues, will not be given the work order, till clearance of the dues.
36. Successful Tenderer have become nominal member of UDUSS Ltd. by paying required membership fee (one time for tender period) as per act.
37. The agreement can also be terminated without notice, if the system of distribution is changed at any time during the operation of the agreement and no compensation shall be payable on account of such termination.
38. Tender can be terminated any time by Milk Union, if contractor or his staff is found involved in any criminal/unwanted activities and he will not be allowed to participate in any tender/ activity of Milk Union, Udaipur in future.
39. In case, if management feels that there is a violation of interest of the organization, Managing Director can terminate the tender/work order without assigning reason thereof.
40. Tenderer will not be allowed to participate in any tender/work, if there is any court case/ enquiry is pending in court/legal institutions/ Police Station till finalization/decision of concerned court/legal institution.

I/we have read & understood all terms and condition s no. 1 to 40 of tender carefully and I/we agree to all abide by all terms and condition. I further declare that if any wrong information is submitted by me than the tender may be liable to be cancelled.

Date:

Place:

UDAIPUR DUGDH UTPADAK SAHAKARI SANGH LIMITED
GOVERDHAN VILAS, AHMEDABAD ROAD, UDAIPUR

PART II

Financial/Price Bid

E-Tender for Transportation/distribution of milk and milk products for all parlours through insulated vehicle and other assign transportation work of Milk Union.

(Tender Notice No. : 1829 Dated 22.08.2025)

(This format is used for reference only)

Itemwise BoQ

Tender Inviting Authority :- Udaipur Dugdh Utpadak Sahakari Sangh Limited, Udaipur

Name of Work :- Transportation/distribution of milk and milk products for all parlours through insulated vehicle and other assign transportation work of Milk Union.

Contract No. :- 04/2025-26

Bidder Name :	
---------------	--

PRICE SCHEDULE

(This BoQ template must not be modified/replaced by ther bidder and the same should be uploaded after filling the relevant columns, else the bidder is liable to be rejected for this tender, bidders are allowed to enter the bidder name and values only)

Number #	TEXT #	TEXT #	Number #	TEXT #	Number #	Number #	TEXT #
Sl. No.	Item Description	Item Code/Make	Quantity	Units	Rate in figure To be entered by the Bidder Rs/working day (Inclusive of all taxes/expenses)	Total Amount With Taxes	Total Amount In Words
1	2	3	4	5	13	54	55
1	Transportation/distribution of milk and milk products for all parlours through insulated vehicle and other assign transportation work of Milk Union.						
1.01	Hiring charges (Fixed charges Rs per working day)	Fixed Charges	1	working day			INR Zero Only
Total in Figures							
Quoted Rate in Words		INR Zero Only					

Note :- ☒ The quoted rate **fixed charges Rs per working day inclusive of all taxes/expenses** in above format shall be directly feed online in to columne no 13 of BOQ format (*.xls format of part ii of Tender document) by the tenderer.

☒ Monthly basis **reimbursement of Diesel** (as per the prevailing market rate of diesel at that particular time), considering **running avg 15 km/ltr HSD** of deploy vehicle after submitting verified logbook alongwith transportation bill (Maintain record of daily running km of vehicle for supply and other assign work of Milk Union) by the successful tenderer.

UDAIPUR DUGDH UTPADAK SAHAKARI SANGH LIMITED
GOVERDHAN VILAS, AHMEDABAD ROAD, UDAIPUR

Annex-C

DECLARATION/ UNDERTAKING

Tender Work : E-Tender for Transportation/distribution of milk and milk products for all parlours through insulated vehicle and other assign transportation work of Milk Union.
(Tender Notice No. : 1829 Dated 22.08.2025)

Name of Tenderer :

I/ We hereby declare

- that my/our Tender rates for the above stated work shall remain valid for a period of 3 (three) months from the date of opening. In case of our revoking or cancelling the Tender within the validity period, UDUSS Ltd, Udaipur is entitled to forfeit the Earnest Money Deposit paid by us along with the Tender.
- that my firm is not black listed by any organization.
- No criminal case is pending against me/my firm.
- I do not have any blood relation with UDUSS Employee's (dairy employees/ official's /BOD's member)

UDAIPUR DUGDH UTPADAK SAHAKARI SANGH LIMITED
GOVERDHAN VILAS, AHMEDABAD ROAD, UDAIPUR

Annex-A

Tender Work : E-Tender for Transportation/distribution of milk and milk products for all parlours through insulated vehicle and other assign transportation work of Milk Union.

(Tender Notice No. : 1829 Dated 22.08.2025)

Parlour Supply Route (Udaipur City) :-

Route	Tender Cost (Approx)	No of Existing Parlours	Distance covered/day Approx. km (To & Fro)	Insulated Vehicle (01 No)		Required Cash Security + Bank Gaurantee (Rs)	Total Security Amount (Rs)
	(Rs In Lakh)			Loading Capacity (In Kg)	Model		
Parlour Supply Rt	5.0	05	75 km	Minimum 2000 Kg	2021	Rs 2,00,000+ Rs 4,00,000	6.0 lakh

Note :- The contractor shall bound to supply milk/milk products to new parlours opened by UDUSS Ltd, Udaipur.

UDAIPUR DUGDH UTPADAK SAHAKARI SANGH LIMITED
GOVERDHAN VILAS, AHMEDABAD ROAD, UDAIPUR

Annexure – I

Annexure I: Compliance with the code of Integrity and No. Conflict of Interest

Any person participating in a procurement process shall-

- a. not offer any bribe, reward or gift of any material benefit either directly or indirectly in exchange for an unfair advantage in procurement process or to otherwise influence the procurement process;
- b. not misrepresent or omit that misleads or attempts to mislead so as to obtain a financial or other benefit or avoid an obligation;
- c. not indulge in any collusion, Bid rigging or anti-competitive behavior to impair the transparency, fairness and progress of the procurement process;
- d. not misuse any information shared between the procuring Entity and the Bidders with an intent to gain unfair advantage in the procurement process;
- e. not indulge in any coercion including impairing or harming or threatening to do the same, directly or indirectly, to and party or to its property to influence the procurement process;
- f. not obstruct any investigation or audit of a procurement process;
- g. disclose conflict of interest, if any; and
- h. disclose any previous transgressions with any Entity in India or any other country during the last three years or any debarment by any other procuring entity.

Conflict of Interest:-

The Bidder participating in a bidding process must not have a Conflict of Interest.

A Conflict of Interest is, considered to be a situation in which a party has interests that could improperly influence that party's performance of official duties or responsibilities, contractual obligations, or compliance with applicable laws and regulations.

1. A Bidder may be considered to be in Conflict of interest with one or more parties in a bidding process if, including but not limited to:
 - a. have controlling partners/ shareholders in common; or
 - b. receive or have received any direct or indirect subsidy from any of them; or
 - c. have the same legal representative for purposes of the Bid; or
 - d. have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about or influence on the Bid of another Bidder, or influence the decisions of the Procuring Entity regarding the bidding process; or
 - e. the Bidder participates in more than one Bid in a bidding process, participation by a Bidder in more than one Bid will result in the disqualification of all Bids in which the Bidder is involved. However, this does not limit the inclusion of the same Subcontractor, not otherwise participating as a Bidder, in more than one Bid; or
 - f. The Bidder or any of its affiliates participated as a consultant in the preparation of the design or technical specifications of the Goods, Works or Services that are the subject of the Bid; or
 - g. Bidder or any of its affiliates has been hired (or is proposed to be hired) by the Procuring Entity as engineer-in-charge/ consultant for the contract.

UDAIPUR DUGDH UTPADAK SAHAKARI SANGH LIMITED
GOVERDHAN VILAS, AHMEDABAD ROAD, UDAIPUR

Annexure - 2

Annexure 2 : Declaration by the Bidder regarding Qualifications

Declaration by the Bidder

In relation to my / our Bid submitted to Managing Director , Udaipur Dugdh Utpadak Sahakari Sangh Limited , Goverdhan Vilas , Udaipur (Rajasthan) for procurement of in response to their Notice Inviting bid No.....Dated I /we hereby declare under Section 7 of Rajasthan Transparency in public Procurement Act, 2012, that:

1. I/we Possess the necessary professional, technical, financial and managerial resources and competence required by the Bidding Document issued by the Procuring Entity.
2. I/we have fulfilled my/our obligation to pay such of the taxes payable to the Union and the State Government or any Local Authority as specified in the Bidding Document.
3. I/we are not insolvent, in receivership, bankrupt or being wound up, not have my/our affairs administered by a court or a judicial officer, not have my/our business activities Suspended and not the subject of legal proceedings for any of the foregoing reasons.
4. I/we do not have, and our directors and officers not have, been convicted of any criminal offence related to my/our professional conduct or the making of false statements or misrepresentations as to my/our qualifications to enter into a procurement contract within a period of three years preceding the, commencement of this procurement process, or not have been otherwise disqualified pursuant to debarment proceedings.
5. I/we do not have a conflict of interest as specified in the Act, Rules and the Bidding Document, which materially affects fair competition.

Date:
Place:

Signature of Bidder
Name:
Designation:
Address:

Annexure 3 : Grievance Redressal during Procurement Process

The designation and address of the First Appellate Authority is Chairman , Udaipur Dugdh Utpadak Sahakari Sangh Limited , Goverdhan Vilas, Udaipur (Rajasthan).

The designation and address of the Second Appellate Authority is Managing Director , Rajasthan Co-Operative Dairy Federation Ltd , Saras Sankul, J.L.N. Marg , Jaipur (Rajasthan) .

(1) Filing an appeal

If any Bidder or prospective bidder is aggrieved that any decision, action or omission of the Procuring Entity is in contravention to the provisions of the Act or the Rules or the Guidelines issued there under, he may file an appeal to First Appellate Authority, as specified in the Bidding Document within a period of ten days from the date of such decision or action, omission, as the case may be, clearly giving the specific ground or grounds on which he feels aggrieved:

Provided that after the declaration of a Bidder as successful the appeal may be filed only by a Bidder who has participated in procurement proceedings:

Provided further that in case a Procuring Entity evaluates the Technical Bids before the opening of the Financial Bids, an appeal related to the matter of Financial Bids may be filed only by a Bidder whose Technical Bid is found to be acceptable,

- (2) The officer to whom an appeal is filed under para (1) shall deal with the appeal as expeditiously as possible and shall endeavour to dispose it of within thirty days from the date of the appeal.
- (3) If the officer designated under para (1) fails to dispose of the appeal filed within the period specified in para (2), or if the Bidder or prospective bidder or the procuring Entity is aggrieved by the order passed by the First Appellate Authority, the Bidder or prospective bidder or the Procuring Entity, as the case may be, may file a second appeal to Second Appellate Authority specified in the bidding document in this behalf within fifteen days from the expiry of the period specified in para (2) or of the date of receipt of the order passed by the First Appellate Authority, as the case may be.

(4) Appeal not to lie in certain cases

No appeal shall lie against any decision of the Procuring Entity relating to the following matters, namely:-

- (a) determination of need of procurement.
- (b) provisions limiting participation of bidders in the Bid process.
- (c) the decision of whether or not to enter into negotiations.
- (d) cancellation of a procurement process.
- (e) applicability of the provisions of confidentiality.

(5) Form of Appeal

- (a) An appeal under para (1) or (3) above shall be in the annexed Form along with as many copies as there are respondents in the appeal.
- (b) Every appeal shall be accompanied by an order appealed against, if any, affidavit verifying the facts stated in the appeal and proof of payment of fee.
- (c) Every appeal may be presented to First Appellate Authority or Second Appellate Authority, as the case may be, in person or through registered post or authorized representative.

(6) Fee for filing appeal .

- (a) Fee for first appeal shall be rupees Two Thousand Five Hundred and for Second Appeal shall be rupees Ten Thousand, which shall be non-refundable.
- (b) The fee shall be paid in the form of bank Demand Draft or banker's Cheque of a Scheduled Bank in India payable in the name of Appellate Authority concerned.

(7) Procedure for disposal of appeal

- (a) The First Appellate Authority or Second Appellate Authority, as the case may be, Up on filing of appeal, shall issue notice accompanied by copy of appeal, affidavit and documents, if any, to the respondents and fix date of hearing.
- (b) On the date fixed for hearing, the First Appellate Authority or Second Appellate Authority, as the case may be, shall,
 - (i) hear all the parties to appeal present before him; and
 - (ii) peruse or inspect documents, relevant records or copies thereof relating to the matter,
- (c) After hearing the parties, perusal or inspection of documents and relevant records or copies thereof relating to the matter, the Appellate Authority concerned shall pass an order in writing and provide the copy of order to the parties to appeal free of cost,
- (d) The order passed under sub-clause (c) above shall also be placed on the State Public Procurement Portal.

UDAIPUR DUGDH UTPADAK SAHAKARI SANGH LIMITED
GOVERDHAN VILAS, AHMEDABAD ROAD, UDAIPUR

FORM No. 1

[See rule 83]

**Memorandum of Appeal under the Rajasthan Transparency in Public Procurement
Act, 2012**

Appeal No.....of.....

Before the..... (First / Second Appellate Authority)

1. Particulars of appellant:

(i) Name of the appellant:

(ii) Official address, if any:

(iii) Residential address:

2. Name and address of the respondent(s):

(i)

(ii)

(iii)

3. Number and date of the order appealed against and name and designation of the officer / authority who passed the order (enclose copy), or a statement of a decision, action or omission of the Procuring Entity in contravention to the provisions of the Act by which the appellant is aggrieved.

4. If the Appellant proposes to be represented by a representative, the name and postal address of the representative.

5. Number of affidavits and documents enclosed with the appeal:

**6. Grounds of appeal
.....(Supported by an Affidavit)**

7. Prayer:.....

Place

Date.....

Appellant's Signature

UDAIPUR DUGDH UTPADAK SAHAKARI SANGH LIMITED
GOVERDHAN VILAS, AHMEDABAD ROAD, UDAIPUR

Annexure - 4

Annexure 4 : Additional Conditions of Contract

1. Correction of arithmetical errors

Provided that a Financial Bid is substantially responsive, the Procuring Entity will correct arithmetical errors during evaluation of Financial Bids on the following basis

- i if there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected, unless in the opinion of the Procuring Entity there is an obvious misplacement of the decimal point in the unit price, in which case the total price as quoted shall govern and the unit price shall be corrected.
- ii if there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected; and
- iii if there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject to (i) and (ii) above.

If the Bidder that submitted the lowest evaluated Bid does not accept the correction of errors, its Bid shall be Disqualified and its Bid Security shall be forfeited or its Bid Securing Declaration shall be executed.

2. Procuring Entity's Right to Vary Quantities

(i) At the time of award of contract. the quantity of Goods, Works or Services originally specified in the Bidding Document may be increased or decreased by a specified percentage, but such increase or decrease shall not exceed twenty percent, of the quantity specified in the Bidding Document. It shall be without any change in the unit prices or other terms and conditions of the Bid and the conditions of contract.

(ii) If the procuring Entity does not procure any subject matter of procurement or procures less than the quantity specified in the bidding document due to change in circumstances, the Bidder shall not be entitled for any claim or compensation except otherwise provided in the Conditions of Contract.

(iii) In case of procurement of Goods or Services, additional quantity may be procured by placing a repeat order on the rates and conditions of the original order- However, the additional quantity shall not be more than 25% of the value of Goods of the original Contract and shall be within one month from the date of expiry of last supply. If the Supplier fails to do so, the Procuring Entity shall be free to arrange for the balance supply by limited Bidding or otherwise and the extra cost incurred shall be recovered from the Supplier.

3. Dividing quantities among more than one Bidder at the time of award

(In case of procurement of Goods)

As a general rule all the quantities of the subject matter of procurement shall be procured from the Bidder, whose Bid is accepted. However, when it is considered that the quantity of the subject matter of procurement to be procured is very large and it may not be in the capacity of the Bidder. whose Bid is accepted, to deliver the entire quantity or when it is considered that the subject matter of procurement to be procured is of critical and vital nature, in such cases, the quantity may be divided between the Bidder, whose Bid is accepted and the second Lowest Bidder or even more Bidders in that order, in a fair, transparent and equitable manner at the rates of the Bidder, whose Bid is accepted.